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## ANNUAL COUNCIL

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**MINUTES** of the Meeting held in the Council Chamber, Swale House, East Street, Sittingbourne, Kent, ME10 3HT on Wednesday, 18 May 2016 from 7.00 - 8.05 pm.

**PRESENT:** Councillors Sarah Aldridge, Mike Baldock, Cameron Beart, Bobbin, Monique Bonney, Andy Booth, Tina Booth, Lloyd Bowen, Bowles, Roger Clark, Katy Coleman, Derek Conway, Mike Cosgrove, Richard Darby, Mike Dendor, Duncan Dewar-Whalley, Mark Ellen, Paul Fleming, Mick Galvin, June Garrad, Sue Gent, Nicholas Hampshire, Harrison, Alan Horton, James Hunt, Lesley Ingham (Mayor), Ken Ingleton, Nigel Kay, Samuel Koffie-Williams, Gerry Lewin, Bryan Mulhern, Padmini Nissanga, Prescott (Deputy Mayor), George Samuel, David Simmons, Roger Truelove, Anita Walker, Mike Whiting, Ted Wilcox and John Wright.

**OFFICERS PRESENT:** Katherine Bescoby, Kathryn Carr, Abdool Kara, Chris Lovelock, Donna Price, Mark Radford and Nick Vickers.

**APOLOGIES:** Councillors Adrian Crowther, James Hall, Mike Henderson, Peter Marchington, Ken Pugh, Ben Stokes and Ghlin Whelan.

### 670 PRAYERS

The Mayor's Chaplain, Reverend Canon Frank Moran, said Prayers.

### 671 EMERGENCY EVACUATION PROCEDURE

The Mayor advised the meeting of the evacuation procedures.

### 672 MINUTE'S SILENCE

A minute's silence was held in memory of former Kent County Councillor, Keith Ferrin; former Mayor of Swale, Terry Holden; and former Swale Borough Councillor, Deputy Mayor and Mayor of Swale, Honorary Alderman Ann Mclean MBE. Councillors Bowles, Mike Baldock, Roger Truelove, Gerry Lewin and Mike Cosgrove spoke in their memory and of their dedication and service to the Borough.

The Mayor announced details of Honorary Alderman Ann Mclean's funeral.

### 673 MINUTES

The Minutes of the meeting held on 16 March 2016 (Minute Nos. 593 – 607) were taken as read, approved and signed by the Chairman as a correct record.

### 674 DECLARATIONS OF INTEREST

No interests were declared.

### 675 ESTABLISHMENT OF COMMITTEES AND THEIR TERMS OF REFERENCE

The Leader introduced the report, which asked the Council to establish the Committees of the Council for the municipal year 2016/17, with the terms of reference as set out in Appendix I of the report. There were no changes proposed to existing arrangements.

The recommendation was proposed by the Leader, and seconded by the Deputy Leader.

**Resolved:**

***(1) That the Committees and Terms of Reference, as set out in Appendix I to the report, be agreed for the 2016/17 Municipal Year.***

**676 ALLOCATION OF COMMITTEE SEATS AND COMMITTEE APPOINTMENTS FOR 2016/17**

The Leader introduced the report and proposed the recommendations, referring to the tabled paper which set out the nominations from each Group Leader. This was seconded by the Deputy Leader.

The Leader announced details of his Cabinet appointments for 2016/17 as set out in the tabled paper, and clarified that the Council did not need to approve these as this was not a Council decision to make.

**Resolved:**

***(1) That the political balance calculation be agreed.***

***(2) That the allocation of seats to Committees in accordance with the wishes of Group Leaders, and as attached as Appendix I to these Minutes, be agreed.***

***(3) That the Chairmen and Vice-Chairmen of the Committees, as set out in Appendix II to the report, be agreed.***

**677 BOROUGH COUNCIL REPRESENTATION ON OUTSIDE BODIES, TRUSTS ADMINISTERED BY SWALE BOROUGH COUNCIL AND STATUTORY BODIES**

The Leader introduced the report, referring to the tabled paper which set out nominations received from all Groups on the Council. He proposed the recommendation, asking the Council to consider first the appointments to bodies which had more nominations than seats. This was seconded by the Deputy Leader.

There was discussion regarding the nominations for the Faversham Swimming Pool Management Committee, during which Councillor Monique Bonney proposed that the appointments were deferred to the next Council meeting pending legal advice about its incorporation. This was seconded by Councillor Mike Baldock. The Director of Corporate Services advised that the Council needed to make nominations to the existing body until such time as any new body took its place, and the Chief Executive clarified that the Committee would become inquorate if nominations were not made. Upon being put to the vote, this amendment was lost.

Councillor Mike Baldock proposed, and Councillor Roger Truelove seconded, that Councillor Monique Bonney be nominated to the Faversham Swimming Pool Management Committee. As this resulted in more nominations than seats available, the Director of Corporate Services explained the voting procedure and the nominations were put to the

vote. The Director of Corporate Services announced the result in that Mr Richard Barnicott, Mr Mick Ellsmore, Mr Steve Root, Councillor Monique Bonney, Councillor Mike Henderson and Councillor Anita Walker would represent the Council on the Committee.

The Council then voted on the Kent Downs AONB, which had more nominations than seats available. The Director of Corporate Services announced the result, which had agreed Councillor Prescott as the Council's representative.

The Council then voted on the nominations for the remaining outside bodies, which were agreed. The Leader advised that he had asked Democratic Services to clarify whether the Oare Gunpowder Works Advisory Group and the Queenborough Harbour All-Tide Landing Board were continuing to meet.

The complete list of outside body appointments are attached as Appendix II to these Minutes.

**Resolved:**

***(1) That the Borough Council representation on outside bodies, trusts administered by Swale Borough Council and statutory bodies, be as set out in Appendix II.***

**678 CONFIRMATION OF TIMETABLE OF MEETINGS FOR 2016/17**

The Leader advised that some changes were required to the timetable previously agreed by the Council, as a result of the EU Referendum. It was confirmed that the dates for the Local Engagement Forums and Rural Forum were no longer required.

**Resolved:**

***(1) That the updated timetable of meetings for the 2016/17 Municipal Year be noted.***

Chairman

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All Minutes are draft until agreed at the next meeting of the Committee/Panel

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